

West Point Grey Community Association

Board of Directors Meeting

Wednesday, 14 February 2007

Present: Ian Clement (Chair), James Gill (Recording), Christina Fodor, Garth Jones, Ruth Kendall, Shirin Koorjee, Andrea Maitland, John Mills, Shamsah Mohammed, Bill Moran, David Neiman, Alan Sabet, Jennifer Smith, Suzanne Starr, Richard Strachan, Jerry Wennes.

Staff: Hanna Maron, Bob Hindley

The meeting was called to order at 7:00 p.m.

1. Approval of the Agenda

The agenda was **approved** as presented.

2. Approval of the Minutes of 06 December 2006

This item was **postponed** for consideration in item 8.

3. Correspondence

No correspondence was reported to the Board.

4. Election of Officers

The meeting **recessed** for 5 minutes, during which directors were invited to nominate candidates for election to the offices of President, Vice-president, Secretary, Treasurer and to the Chairs of the Operations Policy and Planning Committee and the Facilities Policy and Planning Committee.

The following nominations were duly made:

President: Ian Clement
Suzanne Starr

Vice-president: Andrea Maitland
John Mills

Secretary: James Gill
Jerry Wennes

Treasurer: John Mills

Ian Clement declined to be nominated as President, John Mills withdrew his nomination as Vice-president and Jerry Wennes withdrew his nomination as Secretary. The following members were **acclaimed**.

President:	Suzanne Starr
Vice-president:	Andrea Maitland
Secretary:	James Gill
Treasurer:	John Mills

It was **agreed** that Ruth Kendall would chair the Operations Policy and Planning Committee and that Bill Moran would chair the Facilities Policy and Planning Committee.

Suzanne Starr took the Chair. The Chair thanked Ian Clement for his calm leadership of the Association during the preceding year.

5. Committee Business

5.1 Finance, Budget and Audit

John Mills reported that the Associations financial position is sound. The final figure for the Association's net surplus for the 2005-2006 Financial Year was approximately \$73,000.

Interim financial statements will be reported at the next Board meeting.

5.2 Executive

There was no business to report.

5.3 Facilities Policy and Planning

There was no business to report.

John Mills explained the mandate of the committee, and invited participation from members of the Board.

5.4 Operations Policy and Planning

Ruth Kendall reported on the Committee meeting in January. Registration for winter programs is going very well.

There will be a meeting of the Committee at the end of the month. Ruth explained the terms of the reference of the committee and invited members of the Board to participate.

5.5 Fundraising

James Gill reported on the Committee's goals for the coming six months, in particular the development of an outreach program in order to develop community support for the building expansion program.

5.6 Revenue Analysis (*ad hoc*)

John Mills reported on the background of the engagement of a financial analyst to review the Association's revenue, and to determine the impact that the building expansion program might present. A draft report is due during the month of March.

5.7 Jericho Arts Centre

Richard Strachan explained the relationship between the Jericho Arts Centre and the West Point Grey Community Centre, and the difference in their operations. He reported that after Parks Board approval of the Friends of Jericho Arts Centre Society taking over a lease on the facility that work will begin with Parks Board district management to negotiate a lease agreement.

- 5.7.1 John Mills/Ruth Kendall **moved** that the West Point Grey Community Association transfer to the Friends of Jericho Arts Centre Society the reconciled balance in the Jericho Arts Centre Account at the close of business on the day that a lease agreement is entered into between the Vancouver Park Board and the Friends of Jericho Arts Centre Society.

James Gill, Richard Strachan and Jerry Wennes declared conflicts of interest.

Carried

James Gill advised the meeting that there would be a further motion at a later meeting to deal with transferring the capital assets held by the Association in respect of the Jericho Arts Centre. These include improvements to the building and equipment within the Centre.

6. Park Board Commissioner

Korina Houghton sent her regrets.

7. Community Recreation Coordinator

Hanna Maron reported that Bob Hindley has been Acting CRC for the preceding four weeks while Hanna has been filling in at the Oakridge-Marpole Community

Centre. He reported that his commitment at Oakridge is likely to last another four weeks.

Volunteer of the Year—the timeline for this matter is narrow, and the Park Board require a nomination, accompanied by a picture and a biography by 09 March.

New and Non-recurring items (NNRs)—we have submitted requests for 3 items in this years NNRs, but we have limited expectations.

Community Visions—the West Point Grey Community Visions working group will make a presentation to the Association at the April Board meeting.

BCRPA Conference—the conference is being held this year at Sun Peaks from June 6 – 9.

Joint Operating Agreement renewal—negotiations are underway with a number of centres. West End’s agreement is complete. The Association Presidents’ Group will be receiving a report on this at its meeting on March 1. As Suzanne Starr will be away on that date, James Gill agreed to attend on the Association’s behalf since he will be there in his capacity as a member of the Core Services Review task force.

8. Other Business

8.1 Volunteer of the Year

Alan Sabet raised a question regarding process for the Volunteer of the Year nomination. It was **agreed** that to keep the process as open as possible that nominations would be sought until the Executive Committee meeting on 28 February and that a recommendation would be made to the Board on 07 March.

8.2 Community member participation

Jerry Wennes raised a question regarding community member involvement in Board Committee’s. Ian Clement and James Gill both responded that participation of community members on board committees is extremely valuable and interested volunteers should be encouraged.

8.3 Signing Officers

- 8.3.1 James Gill/Ruth Kendall **moved** that John Mills be added as a signing officer on all of the Association’s bank accounts.

Carried

8.4 Pianos

Jerry Wennes noted that there are two upright pianos that are currently underused at the centre. He has a suggestion from a community organization that might be able to make use of one of them. It was **agreed** to refer the matter to FPP and that FPP be authorized to make a decision on the matter.

8.5 Statements

Ian Clement thanked all members of the Executive Committee and the Board for their help in preparation for the Annual General Meeting on 07 February.

Suzanne Starr presented her regrets for the meeting of 07 March. Andrea Maitland will chair that meeting.

8.6 Minutes of 06 December 2006

The minutes of 06 December 2006 were **approved** as presented.

9. Adjournment

The meeting adjourned to Wednesday, 07 March 2007 at 7:00 p.m.