

**West Point Grey Community Association
Board of Directors' Meeting Minutes
Wednesday, January 16th, 2008**

Present: Chair Suzanne Starr, Andrea Maitland, Ruth Kendall, Bill Moran, Christina Fodor, Allen Sabet, Shamsah Mohamed, James Gill, Jerry Wennes, Olga Turok, Shirin Korjee, Richard Strachan, Lydia Bergant and David Neiman.

Regrets: John Mills, Ian Clements, Korina Houghton.

Guests: None

Staff and Commissioner: Bob Hindley

Recording Secretary: Tanya Donaldson

The meeting was called to order at 7:05pm.

1. Approval of the Agenda

M/S Wennes/Kendall
Move that the agenda be accepted as presented. - carried

2. Approval of the Minutes from Dec 5th, 2007

The minutes will be circulated next month.

3. Correspondence

3.1. None

4. Committee Business

4.1. Youth Committee

4.1.1. No report

4.2. Finance, Budget and Audit

4.2.1. Financial Position at 30 Nov 2007

Tanya has been ill and the November statements are not ready for circulation. The audit has also been delayed, but will be completed next week. The audit meeting will be Jan 25th. We will need to have a board meeting at 6pm on Feb 6th prior to the AGM. The statements will be circulated electronically prior to the meeting. Tanya and staff are working on the budget.

4.3. Executive

4.3.1. AGM

- 4.3.1.1. The following board members are up for re-election at the AGM: Bill, Lydia, Allen, Jerry, Ian, Shamsah, Shirin, Richard and Olga. The balance of the board members still have one more year left in their term. At present, Suzanne has decided to resign for personal reasons. The following members have decided not to stand again: Jerry, Lydia, Olga, but the efforts of all of you are greatly appreciated. The nomination forms have been revised and are at the office. The nomination deadline is Jan 30th at 3pm. If you have registered for a program, your membership is included. If you have not, you must purchase your membership separately.
- 4.3.1.2. Next Wednesday, Jan 23rd is a potential board member open house. There is a morning and evening session. Suzanne will be there in the morning session. Allen, and Jerry offered to assist in the morning. Ruth and David will do the evening session. Staff will take care of the refreshments.
- 4.3.1.3. There was an APG meeting last Saturday to discuss the Core Services committee draft report. The report has gone out to presidents and CRC's. We will circulate it electronically to the board. It defines a core community centre, its size, staffing levels etc, and then some factors that allow for variations from this. Feedback is going back to task force, then a final report will be prepared for approval. It will be valuable information when we look at renewing our Joint Operating Agreement.

4.4. Operations, Policy and Planning

- 4.4.1. Update on classes – The committee has not met since the holidays. Classes began on Monday, and registration is going well.

4.5. Facilities, Policy and Planning

4.5.1. Jericho Hill Tenant

- 4.5.1.1. We have a tenant that has not renewed, but also is not using the space, but still has material in the studio. Staff are dealing with this situation.

4.6. Fundraising

- 4.6.1. The committee has not met and is waiting for an update from the building committee.

4.7. Jericho Arts Centre

- 4.7.1. We are very busy as usual. We have had one show that did not do well, and is having difficulty paying their bill. JAC is considering reducing the cost. Women at Plays – had to turn people away. We got a new projector yesterday, which is state of the art technology. We have also received additional seating risers. There is a lot of work to be done, and the group is getting burnt out. We are very close to hiring someone, which is a big step.

4.8. Building Committee

4.8.1. Report on meeting with John Ross

The committee met with John Ross this evening. He brought some preliminary drawings to look at. The final outcome was different than anticipated. He expects there to be 2 more drafts to review. The next meeting is Jan 30th.

5. Park Board Commissioner – Korina Houghton

Korina sent her regrets. She circulated a brief report via e-mail. She has been elected as Park Board Chair for the coming year.

6. District Manager's Report – Diane Murphy

No report.

7. Community Recreation Coordinator – Bob Hindley

7.1. Breakfast with Santa – The event was held on Dec 14th and 105 people attended.

The entire full time staff pulled together to put the event on.

7.2. Staffing Update – Arli Stephens is on a 3 month transfer to Trout Lake, Dior Holmes is looking after some programming responsibilities, and Michele Hawkes is back filling some of the fitness centre responsibilities.

8. Other Business

8.1. Jerry enquired about the status of our van, given the incident in Bathurst. The issue was actually raised by a member of the community last spring. We took the van off the road to make modifications. We have removed the roof luggage racks, and the back seat, and luggage can only be stored under the existing seats. The changes were reviewed by risk management and the van was cleared for use. The association may want to consider replacing it in the future.

8.2. Jerry offered to be a resource on any musical activities, given he will not longer on the board.

Motion to adjourn at 7:52 pm by James Gill.