

West Point Grey Community Association

Board of Directors Meeting

Wednesday, 07 March 2007

Minutes

Present: Andrea Maitland (Chair), James Gill (Recording), Ian Clements, Hande Ersoy, Christina Fodor, Garth Jones, Ruth Kendall, Shirin Koorjee, John Mills, Shamsah Mohammed, Bill Moran, David Neiman, Alan Sabet, Jennifer Smith, Richard Strachan, Olga Turok, Jerry Wennes.

Regrets: Suzanne Starr

Commissioner and Staff: Korina Houghton, Hanna Maron, Bob Hindley

1. Approval of the Agenda

The agenda was **approved** as presented

2. Approval of the Minutes of 07 February and 14 February 2006

2.1 Consideration of the minutes of 07 February 2007 was **postponed** to 04 April 2007.

2.2 Ian Clements (Ruth Kendall) **moved** that the minutes of 14 February 2007 be approved.

Carried

3. Correspondence

3.1 James Gill (John Mills) **moved** that the meeting move *in camera*.

Carried

The meeting emerged from *in camera*.

4. Volunteer of the Year

Ian Clements reported that there was one nomination for Volunteer of the Year.

James Gill was **acclaimed** as the West Point Grey Community Association's Volunteer of the Year.

James Gill expressed his thanks to the Board for the honour, and pledged to use the opportunity to further the Association's expansion plans.

5. Committee Business

5.1 Youth Committee

5.1.1 Report

Hande Ersoy reported on the youth committee meetings that have been taking place since September. They have moved to the centre from their original location at Lord Byng in order to attract more youth from other schools.

A successful "sushi-night" was held at the centre. Plans are ongoing for spring events.

5.2 Finance, Budget and Audit

5.2.1 Financial Position at 31 January 2007

John Mills reported on the Association's financial position. Year on year comparison demonstrates that the Association's financial performance is consistent with the previous year. Revenue is slightly ahead of a same point in FY '05-'06. There is a slight increase in expenses, but this is in proportion to the increase in program revenue.

5.2.2 James Gill (Ruth Kendall) **moved** that the Association reallocate \$4,060 from Unrestricted Net Assets to the Equipment Replacement fund and \$50,124 from Unrestricted Net Assets to the building fund.

John Mills reported that the effect of this motion would be to reduce the Association's unrestricted net assets to \$125,000, a figure that would represent the costs of the Association's operations for approximately one month. The Finance, Budget and Audit Committee recommends this level as an appropriate reserve for unexpected business interruptions.

The \$4,060 transfer represents equipment requirements recommended by the staff. They include new flip charts, a rolling blackboard, a television, i-pod compatible portable stereo systems, toy chests and new barbecues. All of this equipment is program related. Some of the equipment is new, to meet new program needs, others are replacements of worn or obsolete equipment.

Carried

5.2.3 Post audit memorandum

Alan Sabet asked John Mills to report on the recommendations contained in the auditor's post-audit memorandum. John Mills reported that the auditor was generally pleased about progress that the Association has made towards recommendations set out in previous years—for example, the sequential numbering of rental contracts. There are no issues in the post-audit memorandum that require protracted attention. Copies of the memorandum are available to all directors.

5.3 Executive

5.3.1 Association Presidents' Group meeting

James Gill reported on the discussion at the March 1 meeting of the Association President's Group. The West End Community Centre have completed negotiation of their new Joint Operating Agreement. The report from their lead negotiator was informative and encouraging.

Other issues that continue to occupy the APG's time include insurance and indemnity—there will be a workshop on this topic later in the month; JOA implementation groups continue their work, particularly the Core Services Review; planning is underway for the Association conference this autumn.

5.4 Operations Policy and Planning

5.4.1 Report

Ruth Kendall reported that registration for winter programs was up. The centre is programming near its capacity, and relying heavily on JHC use.

The spring brochure is at the printer. It is due for deliver 16 March with registration to start on 20 March.

The Kids' Swap Meet will take place 31 March from 9 to noon.

There is some uncertainty about the Youth Committee having permission from ARES to operate the parking concession for the Folk Festival. A proposal is going forward for this.

5.5 Facilities Policy and Planning

5.5.1 Report

Bill Moran reported that the Committee has met to review requests from a number of community organizations. The Committee has refused a request for a discounted rental of Aberthau for a wedding that was submitted by a City employee. Hanna Maron commented that City policy prohibits employees from receiving benefits from City affiliated organizations. The Committee has agreed to lease one of the Association's upright piano's for \$1/year to the "Little Night Orchestra". This is a one year agreement that will be reviewed by the committee. The Committee had a request for a discounted rental from the Fiesta Committee. The Committee will provide the usual not-for-profit discount. If there is a need for further support, it should be included in this year's funding request.

5.5.2 Orientation Tour of the Community Centre facilities

The Committee has agreed that it would be beneficial to provide an orientation tour of the various community centre facilities. A time and date will be found (likely a Saturday) and interested members will be invited to attend.

5.5.3 Community Visions

5.5.3.1 Jerry Wennes (Alan Sabet) **moved** that the Association allocate \$1,000 to provide for a newspaper survey in the community soliciting input about the possible locations for a new centre.

Discussion followed. The motion arises out of discussions in the community visions project. Jerry Wennes reported that the city planners would like to see some input from the neighborhood on this subject, coming from the Community Centre. Concerns were raised about whether this would be a different message than the fundraising committee will be making in their outreach program for the building expansion; whether the amount proposed would suffice to provide a meaningful response; whether the response would be valuable in view of the uncertainty of any renewal strategy for the centre; and whether the motion would result in a duplication of effort from the survey conducted in 2004.

Defeated

5.6 Fundraising

5.6.1 Report

James Gill reported that the Fundraising Program has signed on its first corporate supporter—CIBC has provided \$7,500 contingent upon breaking ground within three years.

There will be a Fundraising Committee meeting on 21 March to work on the Outreach program.

5.7 Revenue Analysis (*ad hoc*)

5.7.1 Report

John Mills reported that the Consultant's report will likely be presented at the May Board meeting.

5.8 Jericho Arts Centre

5.8.1 Report

Richard Strachan reported on the remount of *Democracy* at the Vancouver Playhouse. Although originally projected with a potential loss of \$15,000-\$16,000, the final figure will be significantly less. (N.B. this loss accrues to United Players, the resident company at JAC and does not impact on JAC funds)

The production presently in the centre is *A Delicate Balance* by Edward Albee. Following this will be a concert by Don Stewart and Sybel Thrasher (23 and 24 March). In April, *Impromptu on Outremont* will be presented.

6. Park Board Commissioner

Korina Houghton reported on a number of items on the Parks Board agenda, including: a carbon emissions reduction strategy; retention of the skateboard plaza downtown; an international triathlon trial event in June; groundbreaking for the Curling facility/new centre at Hillcrest; progress on the Trout Lake practice rink; upgrades to Nelson Park.

The Parks Board are examining a naming policy. The proposal coming before the Parks Board deals exclusively with interior facilities.

Operating and capital budgets are coming forward.

7. Community Recreation Coordinator

Bob Hindley reported that staff have finished spring and summer planning. The Spring brochure is going out to approximately 18,000 residents.

The Pool Programmer position is being posted as a Temporary position. It will be reposted as a permanent position later in the year.

Hiring for day camp leaders is underway.

The West Point Grey Vision team will be making a presentation at the April board meeting. Hanna Maron has a meeting with Peter Birch (the lead planner) on March 29.

The BCRPA conference takes place June 7 – 9 at Sun Peaks. Board members interested in participating should contact Hanna Maron.

The program for grants for summer placements has been posted. It appears that we may be able to qualify for support this year, but we will not know until we receive a reply later in the spring.

Hanna Maron thanked Bob Hindley for filling in for him during his assignment at Oakridge Marpole.

8. Other Business

There was no other business

9. Adjournment

Jerry Wennes **moved** adjournment.

The meeting adjourned to 04 April 2007 at 7:00 p.m.