

West Point Grey Community Association
Board Meeting Minutes
Wednesday, November 10th, 2010

Present: Raymond Greenwood (Acting Chair), Ron Bourgeois (Secretary) Matt Greenwood, Christina Fodor, David Neiman Garth Jones, Ruth Kendall, Julie Paton, Malcolm Cant, Chris Hilsden, Andrea Maitland Shamsah Mohamed, Dawn Polley, Judie Davis Glick, Pei Pei Chu, Ian Robertson (Commissioner)

Regrets: Bill Moran, Jenna Macken, Judy Paton

Absent: James Gill

Staff: Hanna Maron, Bob Hindley

Recording Secretary: position vacant

1. Call to Order

The Chair called the meeting to order at 6:10 PM with a quorum present.

2. Approval of the Agenda

It was moved by Malcolm Cant and seconded by Matt Greenwood that the Agenda be accepted.

3. Approval of Minutes held on October 6th 2010

The Secretary reported that the minutes had been previously circulated to the members of the Board of Directors asking for revisions prior to the meeting. No comments were received.

It was thereupon moved by Chris Hilsden and seconded by Ruth Kendall that the minutes as revised be accepted and that a copy be signed by the Chairman and Secretary for filing in the Society's Minute Book. Motion was unanimously approved.

4. Correspondence

The Chair reported on that there had been no correspondence received since the last meeting of the Board of Directors.

5. Carol Defina, Submission to Park Board

The Chair introduced Carol Defina who has been retained by the WPGCA to prepare the submission to Vancouver Park Board for including our community centre expansion in the 2012-2014 Capital Plan.

She advised that the submission with emphasize the accessibility issue. Submissions will be called for in mid-January 2011 and we must be prepared.

In her opinion, the critical points for a strong successful approach must include:

- Raise some of the Capital (\$) ourselves

- Infrastructure, use & reuse what we have
- Awareness of the City's Overall Capital Plan (there is lots of competition in this climate for limited capital funds)
- Address the West Point Grey Vision Report

6. **Vancouver Board of Parks and Recreation (Parks Board)**

The Liaison Commissioner, Ian Robertson reported on the recent activities at Park Board:

- a) Park Board meeting is scheduled for November 15th 2010 at Killarney. The main item of business will be a decision on demolishing the Jericho Wharf and restoring the seashore. The Department of Fisheries and Oceans has budgeted and allocated \$2 Million for the project.
- b) On November 16th, there will be a public open house on the proposal to extend the lighting of the Jericho all weather playing fields to 11:00 am. In response to an enquiry as to the impact on residential areas in other parts of Vancouver when such a field is used late at night; Mr. Robertson referred to the field in Kerrisdale behind Point Grey High School. The housing in that location is closer than it would be in Northwest West Point Grey and there hasn't been any long term negative impact.
- c) At the November 15th 2010, Staff will be recommending that the Park Board Commissioners adopt an across the board 4% fee increase.
- d) There has been an in-camera discussion by Park Board of the City's 2011 Operating Budget. It appears that there will be a significant redirection of resources. Information will be made public on November 25th.
- e) On November 18th, there will be a briefing at the Hastings Community Center on the Hastings Park Redevelopment Plan which is a long term \$220 Million proposal. The general public is encouraged to attend.
- f) He concurs with Carol Defina's comments and the direction of our planned submission.
- g) Major center rebuilds are required at Hastings, Marpole-Oakridge and Dunbar. It appears that Marpole has the "inside track" as it has a strong argument with the future high density development along the Canada Line.
- h) Mr. Robertson will attend the November 24th Lighting of Aberthau.

7. **Committee Reports**

7.1 Youth Committee

Travis Pawluk is partaking in an exchange program during the winter session. He will be replaced by Sean Hunter, the discoveries day camp leader from last summer for the four months Travis will be absent.

A Young Report was tabled and is attached to these minutes.

7.2 Executive Committee

Raymond Greenwood reported that the Executive Committee met on November 3rd to approve the Agenda for this Board Meeting and received the reports of the Operational Policy and Planning Committee and the Facilities Policy and Planning Committee

7.3 Operational Policy and Planning Committee

Ruth Kendall as Chair to this committee submitted minutes of the October 21st meeting of her committee and made a verbal summary report. Highlights of her report were:

- Winter 2011 brochures are at the printers to be ready for mail out on November 23rd
- Steeves Manor Out Reach is scheduled for November 23rd.
- Craft Fair, scheduled for November 20th has sold 24 out of 30 tables. This is a significant increase from the 15 tables as at October 21st. An evaluation of this event will be done afterwards as there are many such fairs in Vancouver and last year's turnout was low.
- The Committee has decided that its 2010-2011 Goal will be to "research the use of video clips on our website to promote all programs, rentals, and locations of the community centre.
- The Annual Christmas Party is set for December 10th. The one free alcohol ticket policy will be implemented with a cash bar priced to recover costs. Non-alcoholic beverages will be free of charge.
- The Open House Board Recruitment is set for January 11th 2011 at 11:30 AM to 12:30 PM and from 7:00 PM to 8:00 PM. To be eligible to become a member of the Board, one must be a voting member of the Society or registered in a program.

Minutes of a meeting of the Marketing & Communication Committee (sub-committee to OPP), dated October 12th 2010 were also tabled and attached to these minutes. The Chair thanked Ms. Kendall for her report on behalf of the Board of Directors.

7.4 Facilities Policy and Planning Committee

David Neiman, as Chair to this committee submitted minutes of the October 27th meeting of his committee and made a verbal summary report. Highlights of his report were:

- The Fitness Centre renovation is waiting on an IT hookup before staff can move in. December 1st is the revised target date. Jennifer Smith, the architect has performed a recommendable job
- The Jericho Hill gym and cafeteria renovations have caused inconveniences to user groups. RBL has requested a rate discount and it was circulated for

consideration. It was decided to not grant the request and respond with a letter drafted signed by the Chair.

- The complement of 6 foot tables are in short supply as they eventually succumb to wear and tear. A request to purchase 20 new tables was made

It was thereupon moved by Julie Paton and seconded by Ruth Kendall and unanimously approved that staff be authorized to acquire 20 new 20 foot resin covered tables at a total cost not to exceed \$1,500.

The Chair thanked Mr. Neiman for his report on behalf of the Board of Directors.

7.5 Fundraising and Expansion Committee

Raymond Greenwood submitted a report of the last three months activity of the activities of this sub-committee to the FPP.

8. Finance, Budget and Audit Committee

8.1 Financial Statements

Chris Hilsden submitted the unaudited financial statements for the year August 31, 2010. There is a small operating loss of \$16,486 due to the one-time \$58,521 payment to Park Board, as negotiated by the APG to retain programmers, and a \$15,000 staffing charge for the playground as we the Park Board refused to fund any playground west of Main Street or the 2011 summer season. Staffing reductions due to the new office will recover most of the additional costs in 2011.

8.2 Audit Status

The auditor has received the accounting records and draft audited financial statements will be available early in January 2011.

8.3 2011 Budget

Mr. Hilsden reviewed the 2010-2011 Budget. It is designed with the objective of a nominal surplus being \$46,880 in Operating Income and \$17,880 in Net Association Income (after \$29,000 of Amortization). It does not provide for another Park Board request to fund their financial shortfall. There is also a concern that the ongoing renovations work at Jericho Hill is negatively impacting certain revenue sources.

The Chair thanked Mr. Hilsden on behalf of the Board of Directors.

9. Community Recreation Supervisor Report

Hanna Maron advised the Board of Directors that the Jericho Hill lease renewal is with the legal department of Park Board who are drafting the sub-lease to the WPGCA. He also emphasized that he and his staff are reviewing the 2010-2011 Budget to determine and more efficiencies can be identified and implemented.

10. Annual General Meeting

10.1 Expiring Tenures

Mr. Bourgeois as Chair of the Nominating Committee reported that there are six directors whose two year term will expire come the February 2nd 2011 Annual General Meeting. Ruth Kendall has will have served eight continuous years as a director and in accordance with the bylaws, cannot be reelected. We thank her for her great service and dedication. The remaining five will be approached and asked if they wish to continue be nominated.

10.2 Nominating Committee

The Nominating Committee is open to any referrals by current board members. We are also holding open houses on January 11th 2011 for recruitment at 11:30 AM to 12:30 PM and again between 7:00 PM and 8:00 PM.

Mr. Maron advised that he has contacted the two individuals who expressed an interest in joining the Board of Directors; Marie-Claude Lessard and Shamim Shivji. Based on the time of year and feedback, he recommended that their names be submitted for nomination at the next Annual General Meeting.

11. Other Business

There being no other business, the meeting adjourned at 7:40 PM.

12. Next Meeting-Wednesday, January 12th 2011, 6:00pm

(was tentatively January 5th, but given the holiday season, it was subsequently delayed a week)

Chair

Secretary