

**West Point Grey Community Association
Board of Directors' Meeting Minutes
Wednesday, July 2nd, 2008**

Present: Chair James Gill, Ruth Kendall, Christina Fodor, Bill Moran, David Johannson, Chris Parfitt, David Neiman, Ian Clements, Garth Jones, John Mills.

Regrets: Andrea Maitland, Vivian McCollor, Richard Strachan

Guests: None.

Staff and Commissioner: Bob Hindley (CRC), Scott Twigg (Youth Leader), Korina Houghton (Commissioner)

Recording Secretary: Tanya Donaldson

The meeting was called to order at 7:10pm.

1. Approval of the Agenda

M/S Mills/Neiman
Move to accept the agenda as circulated - carried

2. Approval of June 4th, 2008 Minutes

Garth Jones was in attendance.
M/S Fodor/Kendall
Move to accept the June 4th, 2008 board meeting minutes as amended.
- carried

3. Correspondence

None.

4. Committee Business

4.1. Youth Committee

4.1.1. Scott circulated a year end review. The program continues to build, and Scott is hoping grow the numbers even more next year. The number of females has increased, which is a nice change. There are new coloured cushions that improve the "mood" of the youth room. We may also add some photos of youth in the community in the future. The program will gear up again in September. One of the new program ideas is a monthly themed cooking evening. Scott will also be holding a volunteer orientation day in early September as well. Scott will also try and start a junior youth council.

4.2. Finance, Budget, Audit

4.2.1. May Financial Statements

Balance Sheet

We continue to be in a strong cash position. Cash is down a bit, as May has larger expenses than revenues. The accounts payable include group 1 and amortization accruals. The unearned revenue has increased, and largely relates to summer day camps.

Income Statement

We have not fully recovered from the strike, but have managed to get things back on track. A reminder that the aerobics revenue will not meet budget. We have lost instructors and the budget was over estimated. Summer camp registration revenue will appear on the statements in July. The rentals were not as impacted from the strike, because of WPG Academy. The terms mature in June, so we will receive the interest then. The expenses have followed the revenue patterns. We still have a net surplus, but it may come down a bit before the end of the year. Staff have done a very good job of getting programs back on line.

4.2.2. Policy Manual

The CGA website has a section for postings, that we may use to post a terms of reference for a student project.

4.3. Executive Committee

- 4.3.1. As was mentioned last meeting, the photocopier is on its' last legs. We have used some of the information gathered from Dunbar and Kitsilano, who are also replacing the same model. The recommendation that we allocate this money now, incase it stops working before there is another board meeting.

M/S Moran/Kendall

Move that the Association transfer \$13,000 from the unrestricted net assets to the program equipment replacement fund for the purchase of a photocopier. - carried

4.3.2. APG Meeting

David attended on behalf of the Association. There is an allotment for pre-Olympic celebrations for each site. There was a motion passed to apply for one project for \$240,000, and this program would be implemented at all centres. There was an interesting presentation on the greenhouse impact, and the changes Park Board is implementing.

4.4. Operations, Policy and Planning

- 4.4.1. The minutes were circulated. The day camps are coming along slowly. The older children camps are down the most, but this year there was a court case that does not allow the VSB to charge for their summer programs.

Patrons pay a \$30 fee, but it is refunded if they attend the program. There is a lot of other competition. The public also found other options last summer, and may be going back to those. The skateboarding programs are going well. The 7 adult language programs are very successful. The Trimble Park staff have been hire, Scott Twigg and Katie Kim. Programming staff have begun work on fall program guide.

M/S Kendall/Jones
Move that \$1700 be approved from the youth legacy fund for the new youth room cushions. - carried

4.5. Facilities, Policy and Planning

4.5.1. The minutes were circulated. All the keys for Jericho Hill have been returned. Lord Byng retro fit is underway. We have approved a switch of our water to a filtrated system instead of the Canadian Spring bottles for staff/instructors and the public in the upstairs kitchen. The Academy has requested more office space at Jericho. We have one open studio, which we will offer them. We have looked at the office space they currently have, and they are getting a very good deal. We had a request from Wondertree for more storage space, which is being occupied by Peddle Heads. One suggestion is for Peddle Heads to negotiate for a container on the site with ARES, and then Wondertree could lease that storage space. It is year round storage for a program that only runs in the summer.

4.6. Building Committee

4.6.1. The committee has met with 2 of the architects, Birgham Wood and Urban Arts. The proposal from Urban Arts was much stronger. Their presentation was excellent. We have also checked their references, which were very good. Concern was raised regarding the scope of the project. The building committee was asked to ensure that the contract include a statement regarding the cost estimate of the total project cost in what they are proposing. This is to ensure that the document is relevant to the project we can afford. We still need board members to attend the meetings. Bill will circulate a meeting schedule.

M/S Moran/Kendall
Move that the Association allocate \$31,500 (including taxes) from the building fund to engage Urban Arts to develop concept planning documents as outlined in the work plan, phase 1 of their proposal. - carried

M/S Moran/Mills
Move that the Association allocate \$1000 from the building fund for miscellaneous expenses for Park Board costs in assisting with this proposal. - carried

4.7. Fundraising

- 4.7.1. The committee is waiting until the document from the building committee is complete. James will set a plan for the fall.

4.8. Jericho Arts Centre

- 4.8.1. The season is closing off. The renovations are still ongoing.

4.9. Olympic Committee

- 4.9.1. See APG in agenda

5. Vancouver Park Board

5.1. Park Commissioner's Report – Korina

South East False Creek seawall was opened. It is quite beautiful walkway. The Seniors Art and Health project is has completed its 2nd year and was presented at the Roundhouse during Senior's week. The Fair Play program standards have been implemented. The World Triathlon Championships were a success regardless of the weather. Susan Pointe's archways have been installed in Stanley Park, near the totem poles. Nelson Park has been re-opened. Yaletown Park was opened last week. It is a very small park, but adds to the community. The Moresports Jamboree was held with 1500 kids at Empire Bowl. The VanDusen project has been approved. The plans are very exciting. The English Bay Bistro plan is coming to the board on Monday. There is also a proposal to remove some trees from Queen Elizabeth Park. This will help maintain the view corridors.

5.2. Co-ordinator's Report - Bob

Fitness Programmer Position – There was an internal posting, but none of the applicant had the required qualifications. The external posting will be closing in mid July.

Fiesta Days was a great success. Thank you to all the board members that attended. The day camp and playground staff did a great job. The attendance was bigger than the last couple of years.

Sandcastle competition is July 18th and we anticipate 1200 people. It is always a good event and we invite the board members to attend.

Bob has also received some information regarding the use of the facilities during the civic election.

6. Other Business

The next board meeting will be Wednesday, Sept 10th at 7pm.

Motion to adjourn at 8:40pm by Ruth Kendall.