

WEST POINT GREY COMMUNITY ASSOCIATION GENERAL BOARD POSITION



The West Point Grey Community Association [WPGCA] is recruiting new members to its Board of Directors. We invite you to join our board, get involved, and ensure the Community Centre is a true reflection of your community!

The WPGCA, with our partner, the Vancouver Board of Parks and Recreation, jointly operate the facilities at the West Point Grey Community Centre to offer the community an exciting blend of programming in recreation, sports, arts and culture for all age groups. **Our Mission is to promote individual and community development by providing quality leisure services.**

Specific Skills

Experience and skills in any one or more of the following areas would be welcome: Accounting, Arts and Culture Development, Community Development, Finance, Human Resources, Legal, Marketing, Management, Organizational Planning.

Skills & Experience Required

- A belief in the importance of neighbourhood-based community centres
- Desire to work in a team to develop and foster community spirit
- Interest in working and developing grass roots democracy
- Interest in non-profit governance
- Strong communication skills
- Interest in getting involved in, and making a contribution to, your community

Duties

- Represents community interests
- Together with other Board Directors:
 - Develops policies and strategic direction
 - Monitors financial and physical assets
 - Makes decisions on membership issues
 - Provides oversight re: staff and contractors of WPGCA
 - Strengthens working relationship with the community
 - Collaborates with the Vancouver Board of Parks and Recreation to enhance the operations of, and planning for, the Community Centre

- Acts as an ambassador of WPGCA at community events

Position Start Date: Wednesday, February 7, 2018; Applications deadline is Wednesday, January 31, 2018

Number of Volunteers: 3

Time commitment: Approximately 10 hours per month; initial Board Director Term is 2 years

Time & Day of Volunteer Engagement

- Board meetings are held the first Wednesday each month from 7-9 PM
- Committee meetings are held monthly (dates and times are flexible)
- Attendance at special events encouraged (i.e. Point Grey Fiesta Days, the Jericho Sandcastle Competition, Lighting of Aberthau and the Annual General Meeting)

Work Location

4397 West 2nd Ave, Vancouver, V6R 1K4

Benefits & Recognition

- Work with a diverse board of directors in a vibrant community centre environment
- Opportunity to shape the strategic direction of the Community Centre activities
- Benefit of discounted program registration rates
- Benefit of Free fitness centre use
- Participate in Board Development activities
- Participate in grass roots democracy
- Make a contribution to your community
- Work collaboratively with our partner, Vancouver Board of Parks and Recreation
- Build strong communication and leadership skills

For this position, we encourage applications from persons with physical disabilities.

Please send completed nomination forms (found at our website: <http://www.westpointgrey.org/>) to the following e-mail address – boardassistant.wpgca@gmail.com